

NORTH FORK PROPERTY OWNERS ASSOCIATION, INC.
ARCHITECTURAL REVIEW BOARD (ARB) PROJECT APPROVAL APPLICATION

Property Address:		
Date Applying:	Phone (Primary): Phone (Alternate):	Email:
Name of Owner(s):		

Check the applicable boxes and/or describe below

- | | | |
|--|--|--|
| <input type="checkbox"/> Addition to Building Structure | <input type="checkbox"/> Landscaping Additions/Modifications | <input type="checkbox"/> Tree Removal |
| <input type="checkbox"/> Hurricane Panels/Accordion Shutters | <input type="checkbox"/> Screen Enclosure | <input type="checkbox"/> Front or Garage Doors |
| <input type="checkbox"/> Impact Windows | <input type="checkbox"/> Pavers/Driveway/Paver Extensions | <input type="checkbox"/> Time Extension / Re-Submittal |
| <input type="checkbox"/> Fence, as per approved criteria | <input type="checkbox"/> Play Structure/Playgrounds | <input type="checkbox"/> Other (Please Describe Below) |
| <input type="checkbox"/> Exterior Paint: <i>Manufacturer:</i> _____ <i>Paint Color Code and/or Name:</i> _____ | | |
| <input type="checkbox"/> Re-Roof: <i>Manufacturer:</i> _____ <i>Profile, Model and/or Color:</i> _____ | | |

Please refer to ARB Guidelines for clarification before submission. Please describe details including materials, locations and dimensions. Please include survey, plot plans, landscape drawings, landscape plans and plant list to be installed. ARB usually meets once a month, with meeting dates posted 48 hours prior to meeting date. Please allow 30 days for processing and response. ARB approvals are valid for 60 days. Near the end of your 60 days, you may apply for a time extension, if needed. Upon completion, please notify CRA via email that your project is completed so they may inspect it.

Detailed Description of Project: _____

While North Fork P.O.A. and the ARB do not require copies of contractor license and insurance, we strongly urge all homeowners to utilize licensed and insured contractors for their protection.

By Initialing below applicant agrees and acknowledges as follows:

- _____ Owner agrees to be fully responsible at Owner's sole expense for any and all damages to common areas or neighboring yards; including damages done by delivery trucks and vehicles.
- _____ Owner agrees and understands to be responsible for obtaining all necessary permits from the appropriate Town of Jupiter Building and Zoning Department(s). A Lot Survey when requested for specific changes, modifications or additions. Furthermore, owner agrees to comply with the Declarations, and Rules & Regulations of the Association in all respects.
- _____ Owner agrees to defend, indemnify and hold harmless Capital Realty Advisors, Inc., North Fork P.O.A. and the North Fork ARB, against any and all claims, costs, actions, liabilities and/or expenses in any way related to the construction of your requested improvements.

Applicant Signature: _____ **Date:** _____

For processing of this application, please return to:
Capital Realty Advisors, Inc.
600 Sandtree Drive, Suite 109, Palm Beach Gardens, FL 33403
Tel: 561-624-5888 / Fax: 561-624-5827/ Email: tnelson@cra.email

Office Use Only: Approved _____ with Comments _____ With changes _____ Date: _____
 BY (ARB): _____

Additional ARB Comments: _____
 Final completion inspection:
 BY (CRA): _____ Date: _____